

# 2011 Environmental, Health & Safety International Communications Conference

*Formally the International Telecommunications Safety Conference (ITSC)*

Portland, Maine – September 27 - 29, 2011



## Registration Package

*Brought to you by the...*



Previously known as the National Telecommunications Safety Panel (NTSP), the organization name was changed to EHSCP in May, 2011 to incorporate the environmental work performed by the organization in support of the communications industry and the inclusion of environmental issues in the annual conference program.



2011 Host

## 2011 Environmental, Health & Safety International Communications Conference



2011 Environmental, Health & Safety International Communications Conference  
September 27 to 29, 2011

Dear Fellow EH&S Professionals:

On behalf of the Environmental, Health & Safety Communications Panel (EHSCP), previously known as the National Telecommunications Safety Panel (NTSP), it is my pleasure to invite you to attend the 2011 Environmental, Health & Safety International Communications Conference at the beautiful historic Portland Regency Hotel & Spa in Portland, Maine. The conference will be held from September 27 to 29, 2011. We expect a large turnout and we want you to be a part of this great program; so sign up now!

The agenda includes a wide variety of safety, health and environmental topics relevant to today's communications industry. Don't miss this opportunity to meet, share, and learn from the experiences of other EH&S professionals who deal with the same challenges we all experience every day. The preliminary program topics include:

EH&S Regulatory Review	EH&S Natural Disaster Response
Human Factors in Incident Investigations	Workplace Violence
Inter-Carrier RF Coordination	OSHA Compliance
Contractor Screening and Oversight	DOT, Fleet & Vehicle Safety
Ergonomics	Distracted Driving
Meth Lab Awareness for Telecom	New Issues in Smoking Policies
Fall Protection	Air Issues – Engines, Boilers & Refrigerants
Distracted Driving	Off-Road Vehicle Operations
Working in Extreme Temperatures	Water Discharges
Sustainability	

Please be sure to read through the registration package thoroughly and register early to assure a seat at the conference.

I want to give a big thanks to our planning and host committees for their hard work over the last few months. Barbara Patton of AT&T chairs the program committee that is developing the conference agenda. Gary Schongar of Verizon chairs the host committee. All committee members are working diligently to provide attendees with enjoyable activities for a memorable and enriching conference experience.

*Grif Bond*  
EHSCP Chair

## 2011 Environmental, Health & Safety International Communications Conference

### *General Conference Information*

Early attendee registration is \$450 (US currency). Payment must accompany registration and be received by midnight on Friday, August 12, 2011. After August 12, 2011, the attendee registration fee will increase to \$550 (US currency). The early registration date will be strictly enforced.

#### Conference Registration Includes:

- Admission to 2½ day EH&S professional development program
- Breakfast each morning
- Lunch for the first 2 days of the conference
- Refreshments at the morning and afternoon breaks
- Welcome reception at the Portland Regency Hotel and Spa on the evening of Tuesday, September 27, 2011
- Cruise on Portland's Casco Bay aboard the Casablanca followed by a group dinner or lobster bake at a local Portland restaurant on Wednesday, September 28, 2011

#### Conference Check-In

A conference check-in desk will be open from 3:00 pm to 7:00 pm on Monday, September 26, 2011 in the lobby of the Portland Regency. On September 27, 2011, the conference check-in desk will be open at 7:00 am.

#### Conference Capacity

Maximum conference seating at the Portland Regency is approximately 125, so be sure to book early. Maximum capacity on the boat tour is 149. Registration for the conference and events will be managed on a first come first served basis.

#### Attire

Attire is business casual for all conference activities. Conference attendees will be provided an EHSCP conference badge at check-in. Please wear this badge to identify yourself at all conference events.

#### Professional Certification

Certified Industrial Hygienist (CIH) and Certified Safety Panel (CSP) have been applied for and are historically granted. This year we will also apply for Certified Hazardous Materials Manager (CHMM) credits.

### *Networking Opportunities*

#### Monday, September 26, 2011 (Optional)

For people arriving a little early, an optional golf networking outing is planned for Monday afternoon. All skill levels are welcome and prizes will be awarded. Please sign up early as this event has become increasingly popular. Green fees will be \$40 per person and include a cart. Club rentals will be \$25 per set and will be available at the course. Additional details are provided on page 11. We guarantee you will have a winning experience!

## 2011 Environmental, Health & Safety International Communications Conference

Tuesday, September 27, 2011

A welcome reception is scheduled for Tuesday evening at the Portland Regency Hotel and Spa for you and a guest. Appetizers and drinks will be provided. The reception will be an excellent opportunity to renew existing professional contacts and make new ones.

Wednesday, September 28, 2011



The Wednesday evening event is a conference tradition and one everyone looks forward to attending. This year, we will be taking a sunset cruise aboard the Casablanca, an 85-foot two-deck harbor cruiser for a seaside view of the Casco Bay islands, lighthouses and the evening wharf front. Appetizers and refreshments will be served from the ship's galley. The Casablanca departs at 5:30 pm from the Custom House Wharf, just a few blocks from the conference hotel. The boat tour will be followed by a group dinner or lobster bake at one of Portland's fine dining establishments.

The Casablanca has two fully enclosed decks in the event that the early fall weather is less than cooperative. Be sure to bring a jacket.

### *Hotel Accommodations*

#### ***The Portland Regency Hotel & Spa***



*Where Timeless Elegance Meets Modern Comfort*

The [Portland Regency Hotel & Spa](#) is a luxurious boutique hotel in the heart of the historic Old Port district on Portland's restored waterfront. As a distinguished member of the Historic Hotels of America, the Portland Regency Hotel & Spa was originally constructed in 1895 as a home for Maine's National Guard.

Discerning travelers appreciate the affordable luxury, timeless elegance, and superior service the Portland Regency Hotel and Spa provides. Situated in a historic neo-classical building in the heart of Old Port, the comfortable, contemporary, and technologically savvy hotel consist of 95 non-smoking rooms and suites, tastefully and traditionally decorated to feature all the modern amenities we come to expect.

## 2011 Environmental, Health & Safety International Communications Conference

From the very moment you arrive, you will experience historic charm, an elegant ambience and warm hospitality in the very best timeless tradition. The staff is renowned for their friendly, personalized service and strives to provide comfort, luxury, convenience, for each of their guests.

Each of the rooms is completely unique and has its own individual charm, providing a stylish and comfortable experience. A wide range of services are available designed to make your stay as productive and pleasant as possible.

Valet parking, same-day laundry and dry cleaning service on weekdays, complimentary morning coffee in the lobby and high-speed internet are just a few. Additionally, all guests enjoy the convenience of complimentary transportation to and from Portland's major transit hubs.



All guestroom accommodations have their own private bathroom equipped with a bathtub and shower combination, Gilchrist & Soames bath amenities and fluffy towels.

Room amenities include:

Air conditioning  
Complimentary wireless internet  
LCD television  
300 TV channels  
Complimentary coffee or tea in lobby  
Wakeup call with complimentary coffee or tea

Work desk  
iPod docking alarm clock  
Personalized voicemail  
Iron & ironing board  
Hair dryer



The Regency's award winning restaurant, Twenty Milk Street excels at preparing seasonal dishes procured locally and served in a romantic, comfortable setting. Welcome the day with selections from Twenty Milk Street's hearty and beautifully presented breakfast menu or complement your stay with a sumptuous evening meal. Lighter fare is available from the Armory Lounge for lunch or dinner. In room dining is also offered from 6:30 am to 9:30 pm daily.

Maintaining a healthy lifestyle is important while travelling. The Regency's award-winning spa offers a variety of services to rejuvenate and relax. All guests have access to the modern, fully equipped fitness studio, sauna, steam rooms and Jacuzzi at no charge. Spa personnel are fully trained and certified to ensure you have the perfect experience.

[Portland Regency Hotel and Spa on the Travel Channel](#)

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*Rooms Are Limited*

*Make Reservations Early*

We have reserved a block of rooms at a negotiated room rate of \$145 (US currency) per night for Monday, Tuesday and Wednesday nights. The rate is guaranteed for the block of rooms through Wednesday, August 31, 2011. Rates for reservations made after this date, or exceeding the number of rooms in the block contracted for, are based on availability.

Book your reservations directly with the Portland Regency Hotel & Spa by calling the hotel directly at (207) 774-4200. When making reservations, guests should identify themselves as attendees of the Environmental, Health & Safety International Communications Conference. The reservation will be guaranteed to your credit card. The Portland Regency Hotel and Spa accepts all major credit cards.

*If you are required to make reservations through your company's corporate travel program, be sure to contact the Portland Regency Hotel and Spa to ensure you receive the discounted EHSCP rate.*

*Note: Since the original registration package was issued, we were able to slightly increase the block of rooms at the original \$145 rate. When that block is full, we were able to secure some additional rooms, but at a higher rate of \$229 (\$269 for Monday night). Please call Kristina Slocum directly at the Regency at (207) 221-5914 if you attempt to book after the block of rooms has been filled.*

Check-in is available after 3:00 pm the day of arrival and check-out is 12:00 pm the day of departure. Late check-out may be accommodated by checking with the hotel staff.

Cancellation of reservations must be made 48 hours prior to your arrival date to avoid charges. No refunds for late arrivals, early departures or no shows if the hotel has not been notified 24 hours in advance.

Hotel parking is valet parking only. The parking rate is \$12 per day (neighboring garages may be more expensive). Daily parking is \$5.

The Portland Regency Hotel and Spa is certified by the State of Maine as an Environmental Leader in the hospitality industry. It uses traditional locks avoiding the waste generated by plastic keycards and their hybrid courtesy shuttle reduces usage of fossil fuels. The Regency provides the utmost in comfort and service using sustainable means.



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*Travel Directions*

Portland Regency Hotel and Spa  
20 Milk Street  
Portland, ME 04101

**By Air**

The airports at Portland, Maine, Boston, Massachusetts and Manchester, New Hampshire serve the Portland, Maine area. The best option is to fly into the [Portland International Jetport](#) which is located just three miles from downtown Portland. Air Canada, AirTran, Continental Airlines, Delta Air Lines, JetBlue, United and U.S. Airways provide service into Portland.

Free ground transportation is provided by the hotel from the Jetport and Portland's transportation hubs by calling (207) 774-4200.

Boston's [Logan International Airport](#) and Manchester's [Manchester-Boston Regional Airport](#) offer other additional air travel options within reasonable proximity. Logan airport is approximately one hundred miles south of Portland and approximately a two hour drive. Manchester airport is just over ninety miles away and about a 1½ hour drive.

**By Car**

Portland is located in the southern part of the state of Maine, situated only one hour north from the border of Maine and New Hampshire. Hotel Parking is valet parking only. The parking rate is \$12 per day(neighboring garages may be more expensive).

**South (Logan Airport):** To get to the hotel from the south, take interstate 95 northbound into Maine until exit 44. Then take interstate 295 northbound to exit 7 which brings you to the Franklin Arterial. Follow the Franklin Arterial for approximately one mile. Turn right onto Fore Street and right onto Market Street. The Portland Regency is on the right.

**North:** From the north, follow interstate 95 northbound to exit 7 which takes you to the Franklin Arterial. Follow the Franklin Arterial for approximately one mile. Turn right onto Fore Street and right onto Market Street. The Portland Regency is on the right.

**Manchester, NH Airport:** From the airport, follow signs to New Hampshire Route 101 eastbound towards Seacoast/Portsmouth, NH which merges briefly into interstate 93 before separating eastbound once again. Travel just over thirty miles to interstate 95 northbound. Follow the above directions from the south.

**By Train**

The Amtrak [Downeaster](#) operates five daily round trips between Portland and Boston's North Station. The Downeaster offers you a comfortable, stress free ride getting you from Boston to Portland here in 2 1/2 hours.

## *Portland, Maine*

Portland, the largest city in the state of Maine, is the one region where you will find all of the state's most alluring features: great dining and shopping; hopping nightlife; outdoor recreation; historical and cultural attractions; and stunning natural beauty. Its small scale, accessible waterfront, Old World ambience and youthful vibe are heady combinations that have propelled Portland to the top of many national lists of best places to visit.

Here, a modern city brushes sleeves with Victorian neighborhoods and young professionals and old salts nod to each other over their morning coffee. Cobblestone streets house high-end boutiques and fishing rigs and cruise ships tie up alongside each other.

Long known and loved for its 3 staple L's – Lobsters, Lighthouses and L.L Bean – you'll have to add other letters to fully describe Maine's largest metropolitan area these days. 'F' for instance, as in Food, Funk and Fashion. And

'E' as in Entrepreneurial, Eco-friendly and Edgy. The resulting fusion is generating a buzz about Greater Portland and creating a unique energy that's drawing accolades from travel writers and visitors alike. If you haven't already experienced Portland and surroundings, which Henry Wadsworth Longfellow called a "Jewel by the Sea", let us welcome you here for our conference – you'll be glad you came.



## *Waterfront*

Surrounded by water on three sides, jutting out into island-studded Casco Bay, Portland offers some of the best water access to islands, lighthouses and historic forts in Maine. Greater Portland is home



to seven lighthouses, those silent testaments to Maine's enduring connection to the sea and a favorite subject of photographers from around the world. On a stroll through the Old Port, one of the country's most successful warehouse revitalization efforts, you'll hear the squall of gulls and the low moan of bell buoys while you smell the salt brine that wafts off the bay. Portland's waterfront is still very much a working port, an integral and thriving part of the local economy, which is one of the authentic things that visitors

find so appealing. In Portland, you're never far from the sea and its changeable influences.

## *Architecture*

With unswerving attention to landmark preservation, Portland has maintained an historic urban landscape with a modern sensibility. The city is replete with fascinating architecture and the means to delve into its past, with guided and written tours of Portland's historic neighborhoods. Although the

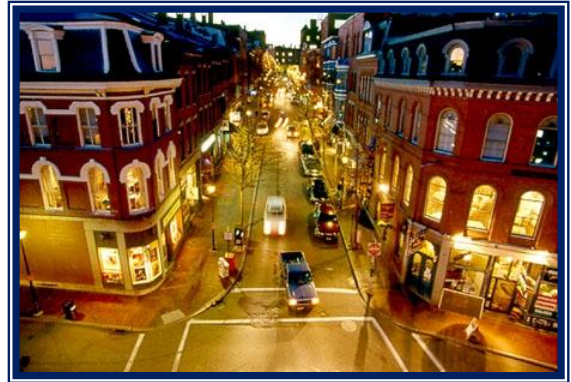


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area was settled in the 1600s, much of the city's historic architecture is Victorian, built after the devastating Fourth of July fire of 1866 leveled the city. History is also kept alive with museum homes and maritime museums chronicling the emergence of the area from a trading and fishing settlement into one of the nation's most active seaports.

### *Visual Arts and Museums*

Portland's official Arts District runs along a stretch of Congress Street, the main thoroughfare that connects the East and West End neighborhoods, but the city's flourishing art scene knows no bounds. Traditional landscapes, which have been the foundation of Maine art, now share the limelight with cutting-edge contemporary work in a wide range of media. The venerable Portland Museum of Art, celebrating three centuries of art and architecture, is known as one of the best art museums in New England.



Other local museums and places of historical interest include the Neal S. Dow House, the Victoria Mansion, the Wadsworth-Longfellow House, the Maine Narrow Gauge Railroad Museum, the McLellan-Sweat Mansion and the Old Port Exchange. If time permits, consider visiting the Portland Head Light lighthouse, the oldest lighthouse in the country.

### *Performance Arts*

Performance arts also energize the Portland area where the Old Port comes to life at night with an eclectic mix of live music in its pubs and concert halls. Portland has its own symphony orchestra, choral arts society, professional theater and dance troupes, even a repertory opera company. Greater Portland is the perfect combination of small-town intimacy with a heavy dose of large metropolitan culture.

### *Outdoor Recreation*

Casco Bay's flourishing art scene is complemented by an abundant variety of outdoor recreational pursuits so accessible that you can kayak, bike, golf or swim all day and still have time to take in a show in the evening. Within 10 minutes of downtown Portland you can visit the state's largest salt



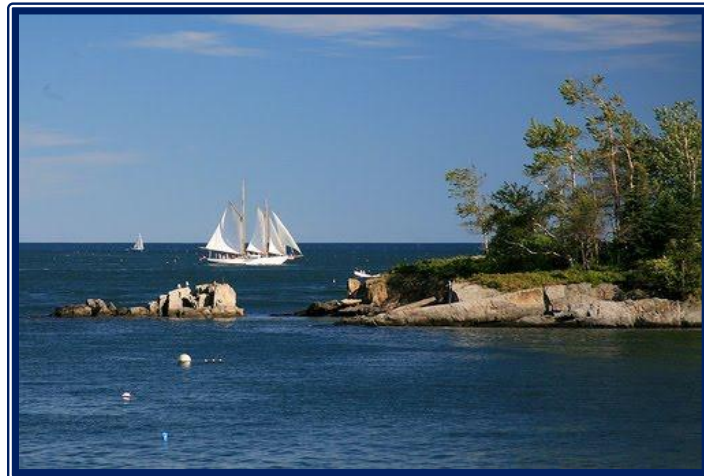
marsh, stroll swim at a state beach, bird watch on a nature sanctuary and photograph Portland Head Light, the oldest lighthouse in Maine. Hike a wooded trail through autumn foliage to discover a hidden waterfall. Every season of the year offers its unique pleasures, but early fall is blessed with distinct charms that delight the senses.

### *Weather*

Portland is on a peninsula in Casco Bay on the Gulf of Maine and the climate is tempered by the Atlantic Ocean. In the early fall, average high temperatures are in the mid-sixties with average lows on the upper to mid-forties. The old adage, “If you don’t like the weather in Maine, wait a minute, it will change” applies when choosing a wardrobe for this trip. Don’t forget your favorite sweater or jacket for the evenings to thwart the cool evening ocean breezes.

### *Other Attractions*

Greater Portland is fun for the whole family. You can ride on an historic streetcar, steam train or Model-T at one of the region’s transportation museums. From amusement parks to wildlife parks, agricultural fairs to folk life festivals, there are so many things to keep all ages busy.



### *Hope to see you here!*

You don’t have to give up the quintessential Maine coast to enjoy all that Greater Portland has to offer – islands, lighthouses, beaches, and surf crashing onto a rocky shore are all within proximity to Portland’s vibrant, historic downtown. As you expand your professional knowledge and insight, you can also experience the Maine region where arts meet adventure!

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*Optional Networking Golf Event*



*When is it?*

Monday, September 26, 2011 (early afternoon start)

*Where is it?*

Sable Oaks Golf Club (207) 775-6257  
505 Country Club Drive [www.sableoaks.com](http://www.sableoaks.com)  
South Portland, Maine 04106

The course is 7.5 miles (15 minutes) from the conference hotel or 3 miles (7 minutes) from the Portland International Airport.

*What is it?*

This event is a wonderful opportunity to interact with other conference attendees in a beautiful New England setting.

*What is the cost?*

The rate is \$40 per person (paid at the golf course) and includes a cart. Clubs can be rented for \$25 per set.

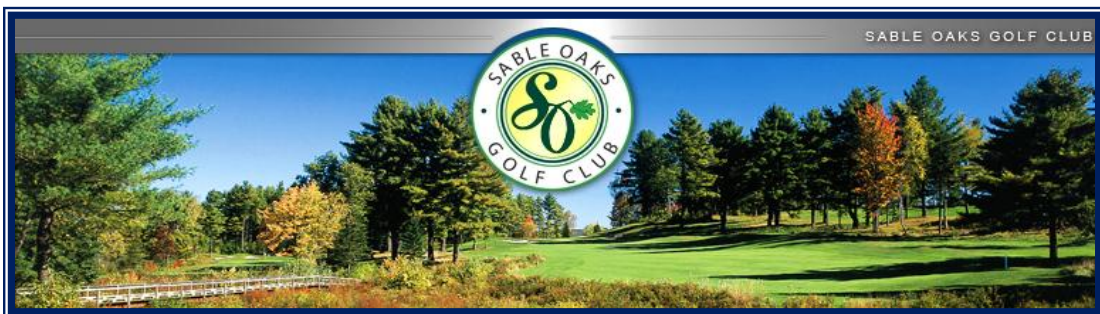
*What is the format?*

We will play a four person scramble. Even if you rarely play, this format allows each team member the opportunity to help your team by making the long putts or close chips. Prizes for closest to pin, longest drive will be provided.

*Who should I contact for questions or to sign up?*

Brian Wiedower  
(913) 762-5957

Sprint West Region EH&S Manager  
[brian.c.wiedower@sprint.com](mailto:brian.c.wiedower@sprint.com)



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*Conference Contacts*

For general information regarding the conference program, schedule or events, please contact the following:

**EHSCP Chairman**

Grif Bond [grif.e.bond@centurylink.com](mailto:grif.e.bond@centurylink.com) (919) 554-7283

**Accommodations and Events**

Gary Schongar [gary.j.schongar@verizon.com](mailto:gary.j.schongar@verizon.com) (908) 559-3688

**Conference Program**

Barbara Patton [barbara.patton@att.com](mailto:barbara.patton@att.com) (205) 663-8951

**Registration**

Fatima Custovic [safety@stlsafety.org](mailto:safety@stlsafety.org) (314) 621-9200

**EHSCP Website**

<http://telsafe.org>

*Shipment of Packages and Exhibit Materials*

Arrangements for delivery of packages should be made through the Portland Regency Hotel & Spa sales office. Receiving, handling and shipping charges may apply. No COD packages will be accepted. The hotel should not receive any materials more than seven (7) days before the conference date.

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**Registration Instructions**

Conference Capacity is Limited – Please Register Early

The 2011 Environmental Health & Safety International Communications Conference is sponsored by the EHSCP that has contracted with the Safety Council of Greater St. Louis to provide registration services for this conference. You may register in one of three ways using the registration form on the last page of this packet.

***By Mail or E-mail***

Complete and mail the attached registration form and include your check or money order. The registration fee amount must be in US dollars and be made payable to the Safety Council of Greater St. Louis. Please note “EHSCP Registration” on your check or money order, or provide your MasterCard, Visa, Discover or American Express information.

Mail to: Safety Council of Greater St. Louis  
2330 Hampton Avenue  
St. Louis, Missouri 63139  
Attention: Fatima Custovic

E-mail to: [safety@stlsafety.org](mailto:safety@stlsafety.org)  
Phone: (314) 621-9200

***By Fax***

Complete and mail the attached registration form on the last page of this packet, complete with your MasterCard, Visa, Discover or American Express information. All transaction documents are received in a secure room meeting HIPAA compliance requirements.

Fax to: EHSCP c/o Safety Council of Greater St. Louis  
Fax Number: (314) 621-9204

***By Telephone & Fax***

If you prefer not to fax your credit card information, you may complete and fax the registration form without the credit card information and phone in your credit card information to the Safety Council of Greater St. Louis. Ask to register for the 2011 EHSCP Environmental Health & Safety International Communications Conference.

Fax Registration: EHSCP c/o Safety Council of Greater St. Louis  
Fax Number: (314) 621-9204

Call to provide credit card information: (314) 621-9200 or toll free (877) 237-2338

Payment must accompany your registration form. Registrations will not be processed without payment. Due to reservation commitments, only a 50% refund can be given for cancellations after July 22, 2011. After August 12, 2011, no refunds will be provided for cancellations.

***Guests***

If you bring a guest, they are welcome to attend Wednesday's Casco Bay Cruise and dinner for a guest attendance fee of \$80 (US currency). Please indicate this separately on the registration form.

Questions regarding this reservation may be directed to Fatima Custovic at (314) 621-9200.

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Conference Attendee & Contact Information			
One registrant per page		Please type or print neatly and clearly	
First Name	MI	Last Name	
Name to appear on badge		Company Name	
Title			
Mailing Address			
City	State/Province	Postal Code	Country
E-mail Address <i>(to send confirmation of receipt and additional pre-conference information)</i>			
Work phone number	Cell phone number	Fax number	

Conference Attendee Fees		Total
Conference Registration: <i>(Wednesday night cruise and dinner included in the fee for each paid conference registrant)</i>	On or before 8/12/11 = \$450/person	
	After 8/12/11 = \$550/person	
Conference Attendee Payment Only		
If using credit card: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express		
Credit Card Number: _____		Expiration Date: _____ / _____
Name on Card: _____		Signature: _____

Guest Attendee Fees		Quantity	Total
Casablanca Cruise & Dinner (9/28)	\$80 per person		
Seafood/Lobster <input type="checkbox"/> Vegetarian <input type="checkbox"/> Other <input type="checkbox"/>	Guest Attendee Grand Total:		
Guest Attendee Payment Only			
If using credit card: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express			
Credit Card Number: _____		Expiration Date: _____ / _____	
Name on Card: _____		Signature: _____	

Emergency Contact Information	
In case of an emergency during the conferenc <b>t</b> , contact:	
Name: _____	E-mail: _____
Daytime Phone: _____	Night Phone: _____

Please specify any special dietary, accessibility needs:
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Fax Number: (314) 621-9204