



EHS - CONTRACTOR ENVIRONMENTAL DUE DILIGENCE

Bryan K. Stolte, Corporate EHS Office

SUBCONTRACTOR AUDITS STRATEGY

OVERALL

- Sample 10% of the identified High Risk Subcontractors (P1 Countries/Projects)
- Evaluate in-house resource and capabilities to conduct audits.
 - Internal resource can be Corporate EHS Office, EHS Real Estate or Field Force personnel
- Use external resource (Consultants with approved MSA) for third party view (representative sample in each Region) and where needed.
- Enhance current project specific field reviews to audit and leverage onsite visits as already required by customer.

CONSISTENCY

- Global Subcontractor Site Audit Checklist 1.0 to be used for consistency.
- Findings and Corrective Actions to be tracked.
- Close all open items generated.

METRICS

- Track number of subcontractors who need guidance to develop their EHS Programs.
- Track number of completed action items vs. generated ones.

SUBCONTRACTOR AUDITS

LOGISTICS

SCHEDULING

- Evaluate in-house resources and capabilities of contractors to be audited
 - Internal resource can be Corporate EHS Office, EHS Real Estate or Field Force personnel
- The contractor identified EHS point of contact shall connect with Global EHS Office prior to the audit to discuss scheduling.
- If EHS audits are being conducted as part of the customer's requirement, inform Global EHS Office and add the Global Subcontractor Onsite Audit Checklist on the same schedule.

VISIT

- Audit against the Global Subcontractor Site Audit Checklist 1.0.
- Consolidate Findings in the bottom half of the checklist.
- Enter the Findings in Audit Tool.

TRACKING

- Track Findings to a closure.

2015 New¹ Subcontractor Internal Audits Summary - Sep 23, 2015

REGION	COUNTRY	HIGH RISK SUB-CONTRACTORS	# OF AUDITS PLANNED	AUDITS COMPLETED	% AUDITS COMPLETED	# OF ACTION ITEMS	ACTION ITEMS COMPLETED	% ACTION ITEMS COMPLETED	Audit Dates / Current Status
CALA	ARGENTINA	8	1	1	100%	0	0		August Current
	MEXICO	8	2	1	50%				GASO Suspended
	PUERTO RICO	8	1		0%				On-hold CCO trvl
	PERU	8	2	2	100%	5	5	100%	Current
	ECUADOR	8	2		0%				On-hold CCO trvl
	PARAGUAY	8	1		0%				No wk-Sub Chile?
	MARTINIQUE/ GUADELOUPE	7	1		0%				No wk-Sub Chile?
	Subtotal	85	11	2	20%	5	5	100%	
META	QATAR	8	2	1	50%	0		100%	Sept /Oct
	SOUTH AFRICA	16	4	2	50%	0		100%	Sept /Oct
	SAUDI ARABIA	12	2		0%				Sept /Oct
	Subtotal	36	8	4	40%	5	5	100%	
EUROPE	FRANCE	16	3		0%				Sept /Oct
	BELGIUM	1	1		0%				Sept /Oct
	SPAIN	75	20	10	50%	6	6	100%	Current
	PORTUGAL	9	2	1	50%	0		100%	Current
	Subtotal	101	26	11	42%	6	6	100%	
APAC-CHINA	CHINA*	5	1	1	100%	3	3	100%	Sept /Oct
	MALAYSIA	3	1		0%				Sept /Oct
	TAIWAN*	5	1		0%				Sept /Oct
	INDIA*	15	2		0%				Sept /Oct
	AUSTRALIA	7	1	1	100%	0		100%	Sept /Oct
	Subtotal	35	6	2	33%	3	0	100%	
NAR	UNITED STATES*	214	20	14	70%	17	12	71%	Ongoing fin. Oct.
	Subtotal	214	20	14	70%	17	12	71%	
KPI Status		5%	441	70	34	49%	31	23	74%

¹ Targeting new subcontractors, those not audited in 2014

* Additional External Consultant Subcontractor Audits scheduled separately and not included in this tables totals.

SUBCONTRACTOR AUDITS WASTE CHECKLIST



Microsoft Office
Word Document

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